



PublicPrivate
Partnership
Commission

THE DIGITAL MALAWI PROGRAM PHASE I DIGITAL FOUNDATIONS PROJECT

PROJECT NUMBER: P160533 IDA CREDIT NUMBER: TBA
PPA NUMBER: V0470 REF NO.: PPPC/DIGMAP/CNS/08/08-2017

REQUEST FOR EXPRESSIONS OF INTEREST (Individual Consultant)

E-Government Procurement Advisor (Malawi Government E-Procurement System and Services)

1) Background

The Government of the Republic of Malawi recognizes the critical role that ICT plays in fostering socio-economic development and empowering the poor, therefore has secured a loan from the World Bank to implement a new ICT Project “**Digital Malawi Program Phase I: Digital foundations Project**”. The implementation agency for the project is Public Private Partnership Commission (PPPC) in collaboration with the Ministry of Information, Communications Technology and Civic Education, represented by the Department of E-Government and the Office of the Director of Public Procurement (ODPP).

The overall aim of Digital Malawi project is to improve communication between government offices, improve ICT governance, improve access to government information and services, and reduce infrastructure costs by providing reliable, fast and adaptive ICT infrastructure and ICT systems as well as enabling environment that will facilitate provision of e-services, including an e-GP System thereby enhancing public service delivery.

The Government intends to use a part of the loan proceeds *to develop an e-Government Procurement System in Malawi including acquiring services of an e-GP Advisor to assist the government in this process.*

2) Objective of the Consultancy

The overall goal of the assignment is to effectively support the government of Malawi and specifically the Office of the Director of Public Procurement with the introduction and implementation of e-procurement system in Malawi as part of the on-going public procurement reforms.

3) Scope of Services

The consultant will work in close collaboration with the ODPP and e-Government team to facilitate the development and the roll out of the e-procurement system. Specific tasks will include the following:

- a. **Phase I:** Preparatory analysis and Assessment of the current set up.
- b. **Phase II:** Development of TORs and RFP for the Selection of the consulting Firm that will be in charge of developing the system through well set out procedures and processes including carrying out business process re-engineering.
- c. **Phase III:** Assist the Government in the procurement of the of the e-GP System Implementation firm and Assist the government to supervise the e-GP System Implementation firm throughout the process of the implementation for assurance that the system is being developed as per the technical specifications in the contract.

Detailed ToRs are available on the PPPC website www.pppc.mw. The ToRs can also be sent by e-mail upon request from the e-mail address indicated below. The estimated level of effort is within the range of 150 to 200 man days over a period of three (3) years.

4) Qualification and experience of the Consultant:

The e-GP Advisor must have minimum a Master's degree in either computer science, information technology, business, public administration or related field. The advisor should have at least 10 years' experience in public procurement reforms and should have successfully implemented one similar contract in a developing economy. The successful candidate should have demonstrable experience in public procurement operations and practices, proven experience in developing and review of the e-GP strategy and implementation plans, good understanding of e-GP implementation issues, change management, etc.

5) Invitations for Expression of Interest

The PPPC now invites eligible Individual Consultants to indicate their interest in providing the Services. Interested Consultants should provide information (CVs) demonstrating that they have the required qualifications and relevant experience to perform the Services.

The attention of interested Consultants is drawn to paragraph 3.14 of The World Bank's Procurement Regulations for IPF Borrowers (Procurement Regulations) ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest. The Consultant will be

selected in accordance with the procedures set out in the World Bank's Procurement Regulations for IPF Borrowers (*Procurement in investment Project Financing: Goods, Works, Non-Consulting and Consulting Services*) dated July 2016, Section VII (Approved Selection Methods: Consulting Services) under the Individual Consultant Selection (INDV) method

6) Submission of Expression of Interest

Written expressions of interest (with CVs) clearly marked "**e-GP Advisor EOI**" must be delivered through electronic mail or in person or mail or fax to the address below on or before 2:00pm local time on Tuesday 29th August, 2017.

The address referred to above is:

The Chairman
Internal Procurement Committee
Public Private Partnership Commission
2nd Floor, Livingstone Towers
Glyn Jones Road
P.O. Box 937
Blantyre
MALAWI

Tel: +265 1 823 655

Fax: +265 1 821 248

E-mail: info@pppc.mw